



Residential Application Process

Alberta Disaster Recovery Program

Step #1

- Applicants fill out an application (available at local municipal offices or by calling 1-888-671-1111).
- Applications are screened for eligibility. High priority applications, such as those applicants who have been displaced from their homes, are evaluated first.
- A list of damages is required (receipts are only needed for items purchased for cleanup, infrastructure and structural repairs).

Step #2

- An evaluator is assigned to the file and arranges a home evaluation within 30 days of receiving the application.
- The evaluator meets with the resident in person and obtains additional information, including receipts and photographs. The evaluator ensures the applicant has applied for the maximum amount of assistance they are eligible to receive. A residential evaluation takes one to two hours, extreme cases may take longer.
- The evaluator makes a recommendation on the application.

Step # 3

- The application is reviewed by program staff and if the application is fully completed with all proper documentation, most cheques are mailed out within 14 days.
- Further information is available on the Alberta Emergency Management Agency website at www.aema.alberta.ca.
- For more information, or to submit an application, call toll-free 1-888-671-1111.

WHAT IS REQUIRED?

- **Insurance letter**
- **Photos of damages, if available. Save for your meeting with the evaluator.**
- **All applicable receipts and paid invoices for structural repairs**